

SWANTON MORLEY PARISH COUNCIL
PLAYING FIELDS SUB-COMMITTEE

A meeting of the Playing Fields Sub-Committee was held at the Village Hall on Tuesday 9th January 2007. The meeting commenced at 7.30pm.

Present: Mr R Atterwill (Chairman), Mr R Sherlock, Miss L Woolnough, Mr J Carrick and Mr C Perry

1. Apologies for Absence

None

2. Declarations of Interest

Mr Sherlock and Mr Perry both declared personal interests in the Gooseberry Hill play area due to their respective residences being in close proximity to the field.

3. Minutes of Minutes of 7th November 2006 to be confirmed.

These minutes were agreed as a true record and signed by Mr Atterwill.

4. Matters Arising

Mr Atterwill reported that he had not contacted the Norwich and Norfolk Voluntary Services and does not believe that this will now be necessary because all grant applications have now been submitted. NNVS is an organisation who can put you in touch with people providing professional services on a voluntary basis, but the project is now beyond that stage.

5. Matters Arising from Monthly Inspection Report

Mr Atterwill requested that the clerk provide Mr Sherlock and Mr Perry with copies of the inspections checklist so that they can assist with inspections. It was agreed to continue formal inspections on a monthly basis with informal inspections in between. The clerk is to arrange a rota on a four monthly basis, with Mr Atterwill to start the proceedings for January, February, March and April.

6. Playground Development : -

a) To agree further improvement works to be carried out, and establish working parties.

A working party was arranged for 27th of January at 9am to cut the overhanging branches on the village green. Mr Atterwill, Mr Carrick, Mr Perry and Mr Sherlock to attend.

The clerk is to update and replace the A4 poster on the village green and the A3 poster on Gooseberry Hill.

Mr Atterwill reported that Mr Woolnough had repaired the notice board on the village green.

Mr Atterwill also suggested a working party when the weather improves for following tasks:

- Fix the studs on the picnic table
- Rake the wet leaves off the grass
- Scrape off and relay shingle to the Gooseberry Hill car park area
- Fencing at Gooseberry Hill and add a new gate to the far end, big enough to allow machinery to pass into the area, and a gate at the pedestrian entrance to the play area, large enough for a pushchair to pass.

Mr Perry recommended this smaller gate be lockable as a deterrent and a statement of the Parish Council's intent. Mr Perry offered to lock this gate at night and reopen it again in the morning, and Mr Sherlock offered to share this responsibility.

Mr Carrick suggested that, should the Mill Common fencing project go ahead, then the equipment for fencing the common could also be used to fence the playing field.

Mr Atterwill read out the items authorised by the Parish Council for the 2007/2008 budget:

Picnic Table for Gooseberry Hill	400.00
Picnic Table for the Village Green	400.00
Hippo Bin	335.00
Car Park Surface Gooseberry Hill	250.00
Opening Ceremony Gooseberry Hill	250.00
Seat and Bench Maintenance	350.00
RoSPA Inspection	70.00
Replacement Bark	250.00
Unforeseen Maintenance	250.00
TOTAL	<u>2,550.00</u>

8. Finance / Grant Applications

Miss Woolnough reported that she and Mr Atterwill had met with a representative from the contracting firm, Adventure Playgrounds, to discuss progression of the project, even if this involved scaling down the project should the Biffaward grant application not be accepted. To scale down the project to £30,000 would only involve the removal of one multi-piece equipment, much of which is duplicated in other pieces of equipment. She also reported that some of the equipment prices had gone down since the original quotation.

Mr Atterwill continued that Adventure Playgrounds will also consider a discount in the form of extra equipment should the Biffaward grant be approved.

Miss Woolnough also reported that she had taken to initiative to advise the three grant contributing parties that had 12 month time stipulations on their offers, that there may be a slight delay in confirmation of the final grant application. This is because the first grant was approved in March 2006, however Biffaward do not meet until March 2007. All three parties, WREN, Awards for All and Breckland, have advised that they do not have a problem with a delay as long as they are given regular updates.

Mr Atterwill emphasised the need to start work in April so that the playground will be ready for the summer months. He also had looked at the possibility of a kickboard with a basketball net above it, but this was dependent on any funds left over from the project. He also reminded the room that tree planting was also required from the project that was diverted from Ainsworth Close.

Mr Atterwill suggested that when all funding was secured, the representative from Adventure Playgrounds should attend a Parish Council meeting to discuss the project.

Confirmed Funding:

£7,500	WREN
£10,000	Parish Council
£5,000	Awards For All
£500	Norfolk Playing Fields Association
£5,000	Breckland Council
£2,000	NEWS – Written confirmation now obtained
£30,000	TOTAL

Current Applications:

£25,280.92	Biffaward – This amount is much higher than the £12,500 originally required as Biffaward request that the full shortfall inclusive of VAT be claimed. The application has passed the regional panel. The national panel meet on 19 th March and the Parish Council should hear of the decision a week after
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9. Correspondence

Mr Atterwill reported that the only relevant correspondence received was from Biffaward confirming that the Parish Council had made it through the regional group stages for funding.

Mr Atterwill also asked the group to consider replacement of the village sign for the 2007/2008 budget.

10. Any items to be Approved by Full Parish Council

None

11. Any item to be Reported

None

12. Date and Time of Next Meeting

To be confirmed when a response has been received from Biffaward. The panel meet on 19th March and a response should be received a week after.

.....(Chairman) (Date)