

SWANTON MORLEY PARISH COUNCIL
PLAYING FIELDS SUB-COMMITTEE

A meeting of the Playing Fields Sub-Committee was held at the Village Hall on Tuesday 7th November 2006. The meeting commenced at 7.30pm.

Present: Mr R Atterwill (Chairman), Mr R Sherlock and Miss L Woolnough

1. Apologies for Absence

Mr J Carrick and Mr C Perry

2. Declarations of Interest

None

3. Minutes of Minutes of 7th June 2006 to be confirmed.

These minutes were agreed as a true record and signed by Mr Atterwill.

4. Matters Arising

- It was agreed that the quote of £20,901+ VAT for Wet Pour Rubber surface was deemed too expensive and that Safagrass would be more economical.
- Mr Atterwill reported that he had to register the Parish Council with the Norwich and Norfolk Voluntary Services.
- Mr Atterwill requested assistance with inspections of the Village Green and Gooseberry Hill. These are to be performed on a weekly basis and are a necessity for valid insurance cover. It was suggested that Mr Atterwill, Mr Sherlock and Mr Perry could arrange inspections on a rota basis. Mr Atterwill felt that it should be the responsibility of the Village Hall Management Committee to inspect the playing field around the Village Hall. The clerk is to forward the inspection forms to Miss Woolnough for fine tuning.
- Mr Atterwill explained to Mr Sherlock and Miss Woolnough that Steve O'Brien, the dog warden from Breckland District Council had attended the previous Parish Council meeting to provide a presentation on the effects of the Clean Neighbourhoods Act 2005. In relation to dog control orders, this meant that should the Parish Council wish to ban dogs entirely from areas of their land, then they must be in a position to enforce the order. This would require a training course and the ability and cost to take an individual to court. Instead the Parish Council provided Mr O'Brien with a list of areas, including the Village Green and Gooseberry Hill, which they requested that dogs must be kept on leads. In an event that this type of dog control order be breached, then Mr O'Brien would be in a position to investigate and take further action if necessary.
- Mr Atterwill reported that Mr Woolnough has stained the picnic bench and the replacement play bark had been delivered.
- Mr Atterwill requested that the clerk find out if £250 for surface dressing of the Gooseberry Hill car park had ever been approved.

5. 2007/2008 Budget

The following items were to be considered for the 2007/2008 budget:

Item	Cost (ex VAT)
Picnic bench Gooseberry Hill	£400.00
Picnic bench Village Green	£400.00
'Hippo' Bin (inc carriage from Linpac Environmental)	£335.00
Surface Dressing Gooseberry Hill Car Park	£250.00
Opening ceremony for Gooseberry Hill Play Equipment	£250.00
Seat and Bench Maintenance	£350.00
Replacement Bark	£250.00
RoSPA Inspection	£70.00
Insurance for Equipment	£575.00
Mole Control	£100.00
TOTAL	£2980.00

In addition to this, quotes for a replacement village sign had been obtained in light of the damage that had occurred during the extreme weather conditions in the summer. The below are estimates that have been done from pictures. No site visits have occurred.

Soanes Signs, who specialise in Aluminium signs estimated an amount of £2500 plus VAT for a single sided sign (excluding post). Harry Stebbing, who provided a quotation for an oak carved sign estimated an amount of £3000 plus VAT (including oak post).

It was also reported that the following had already been paid for by the Parish Council:

Item	Cost (ex VAT)
12 Paving Slabs	£43.56
Labour	£77.78
Galvanised Wire	£28.38
20 x Ratchet Strainers	£37.44
Box of Staples	£5.43
2 Fence Posts	£7.78
Warning Tape	£6.08
TOTAL	£206.45

6. Matters Arising from Monthly Inspection Report

- Mr Atterwill reported that the picnic table on the village green still required fixing to the ground, and that repairs to the chain link fence were still necessary. However all paintwork was still in good order.
- Miss Woolnough is to ask Mr Woolnough for advice on repairs to the notice board on the village green.
- The clerk is to amend all notices on the Village Green and Gooseberry Hill that still advertise Miss Woolnough's name as a contact for problems arising in the areas.

7. Playground Development : -

a) To agree further improvement works to be carried out, and establish working parties.

No working parties were currently deemed necessary, but this will be reviewed again when all grants have been agreed.

8. Finance / Grant Applications

Confirmed Funding:

£7,500	WREN
£10,000	Parish Council
£5,000	Awards For All
£500	Norfolk Playing Fields Association
£5,000	Breckland Council
£2,000	NEWS – Miss Woolnough to obtain written confirmation
£30,000	TOTAL

Current Applications:

£25,280.92	Biffaward – This amount is much higher than the £12,500 originally required as Biffaward request that the full shortfall inclusive of VAT be claimed. Miss Woolnough and Mr Atterwill had met with Hannah Cook from NRCC who checked the application and commented on its high quality. A decision should be made by Biffaward around Christmas.
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9. Correspondence

The clerk is to write to the gardening club inviting them to assist with tree planting on Gooseberry Hill when all grants have been approved.

10. Any items to be Approved by Full Parish Council

- 2007/2008 budget

11. Any item to be Reported

- None

12. Date and Time of Next Meeting

9th January 2006 at the village hall

.....(Chairman)(Date)