

SWANTON MORLEY PARISH COUNCIL
PLAYING FIELDS SUB-COMMITTEE

A meeting of the Playing Fields Sub-Committee was held at the Village Hall on Thursday 1st March 2007. The meeting commenced at 7.30pm.

Present: Mr R Atterwill (Chairman), Miss L Woolnough, Mr J Carrick and Mr C Perry

1. Apologies for Absence

Mr R Sherlock

2. Declarations of Interest

None

3. Minutes of Minutes of 9th January 2007 to be confirmed.

These minutes were agreed as a true record and signed by Mr Atterwill.

4. Matters Arising from Minutes of 9th January 2007

Mr Carrick reported that he was to meet with the fencing contractor for Mill Common on 2nd March and he will request that this contractor visits the Gooseberry Hill site to obtain a quotation for the work. The fencing is to consist of galvanised posts with well meshed panels. The old wooden posts are to be removed. There was also no need for fencing to be placed where the leylandii are.

The clerk had updated the poster for Gooseberry Hill and just required it to be laminated. The clerk had also to distribute the inspection rotas to Mr Atterwill, Mr Sherlock and Mr Perry.

5. Matters Arising from Monthly Inspection Report

Mr Atterwill reported that the table on the village green would need bolting down when the weather improves. Mr Atterwill and Mr Sherlock had removed the overgrown branches on the village green and Mr Woolnough had repaired the lock on the notice board.

6. Finance / Grant Applications

Miss Woolnough reported that the play equipment project has had to be divided into two phases. This was due to an administration error which meant that the Biffaward grant will now not be considered until June, and that Awards for All would not allow their promise of funding to be carried past March 31st. She had sent an updated project report to all parties that had pledged funds. Also requested were letters of support for the project from local groups, to which responses had been received the school and the cubs. Additional funding requests had been sent out to the Fitzmaurice Trust (who had sent a cheque for £200) and the Paul Bassham Trust. Applications had also been sent to the Foundation for Sport and Art, the Norfolk Rural Project Fund and to Cemex as contingency applications should the Biffaward Application not be successful. Mr Atterwill advised that WREN had sent him the contract for their grant funding and reminded the clerk to put this on the agenda for the full Parish Council.

7. Playground Development : -

a) To agree works to be carried out under Phase 1 of the Gooseberry Hill Playground Equipment Development.

Mr Atterwill showed the meeting the Phase 1 proposal and advised that the contractor would start work on 5th March. He confirmed that all equipment is at a suitable distance from neighbouring properties. Miss Woolnough advised that an invoice for the fencing would be required to release funding as this was part of 'Phase 1' and that she would follow up with Adventure Playgrounds as to whether they would be installing additional seating.

All were in agreement that the contractor should proceed with Phase 1.

b) To agree further improvement works to be carried out, and establish working parties.

The following action plan was agreed:

Task	Responsibility
Obtain a price for the fencing on Gooseberry Hill or obtain a list of materials so that the Parish Council can purchase them	Mr Carrick
Chase up invoice from Adventure Playgrounds and then send all information to the clerk	Miss Woolnough
Complete and send VAT Return	Clerk
Advise neighbouring property that work is to being on 5 th March	Mr Atterwill
Instruct contractor to erect 2 seats (as previously agreed)	Miss Woolnough
Invite NEWS to inspect the work on 13 th March	Miss Woolnough

9. Correspondence

As reported in 'Funding'

10. Any items to be Approved by Full Parish Council

Invoices for play equipment and fencing

11. Any item to be Reported for Next Meeting

Miss Woolnough reported that the original roundabout in the plans had been discontinued and the replacement was not suitable. An alternative had been found but at greater cost. As this was part of Phase 2 she requested this be discussed at the next meeting.

Report from the site meeting on 10th March

12. Date and Time of Next Meeting

Site meeting on 10th March to review play equipment

.....(Chairman)

.....(Date)