

SWANTON MORLEY PARISH COUNCIL

A meeting of the Parish Council was held in the Village Hall on Monday 11th June 2007. The meeting commenced at 7.30pm.

Present: Mr R. Atterwill, Mr C. Perry, Mrs M Thomas, Mr C Clegg and Mrs J Walden. Also in attendance were Mrs K. Millbank (District Councillor), six members of the public and Mrs F. LeBon (clerk)

1. Apologies for absence

Apologies were received from Mr G Northall, Mrs A Evans and Mrs I Floering-Blackman

2. Declarations of Interest

Mr Clegg and Mrs Walden both declared personal interests in items 7ai) and 9a) due to the proximity of their properties to the respective sites. They also declared prejudicial interests in item 9b).

3. Minutes from Parish Council Meeting of 14th May to be accepted, initialled and signed.

Mr Perry proposed these be accepted, Mrs Thomas seconded. There were three votes in favour with two abstentions due to non attendance at this meeting.

4. Matters Arising from Minutes of 14th May 2007

Mrs Walden raised concerns about a five year commitment to a Public Works Loan.

Mr Atterwill reported that he had been assured that the wood pile on the old village hall site would be clear within ten days.

5. To Receive and Comment Upon Minutes from the Annual Parish Meeting on 16th April 2007

Mr Perry proposed these be taken forward to next years Annual Parish Meeting, Mrs Walden seconded. There were four votes in favour with Mrs Thomas abstaining due to non attendance at this meeting.

6. Finance

a) Accounts to approve for payment

Mrs Thomas proposed that the following payments be made. Mr Perry seconded, all in favour.

Payee	Detail	Cheque Number	Amount
Faye LeBon	Clerk's Salary	101310	£249.69
Faye LeBon	Clerk's Expenses	101310	£30.68
Eastern Office Equip	Parish Council Expenses	101311	£6.60
Norfolk Pensions	Local Government Pension Scheme	101312	£81.04
HMRC	Clerk's Income Tax	101313	£70.40
NCAPTC	Planning Conference	101314	£20.00
Allianz Cornhill	Annual Renewal	101315	£59.85
EW Crane	Mill Common Fencing	101316	£3049.13
E-On	Street lighting Electricity (May)	DD	£140.34
TT Jones	Quarterly Maintenance and Repairs	101317	£692.38
Nfk Wildlife Trust	Annual Membership	101318	£45.00
Case and Dewing	Common Land and Village Green Valuation	101319	£105.75
Land Registry	Register of Common Lands and Village Green	101320	£30.00
TOTAL			£4580.86

b) Income – The following income was reported

£359.08 – Recycling Credit

£222.31 – Interest to 3rd June

£864.00 – RPA re: Mill Common Fencing Materials

7. Planning

a) To consider the following planning applications

i) 3PL/2007/0764/D – Fleur Developments re: Octagon House, Gooseberry Hill

Mr Perry proposed that the Council object to this application, Mrs Thomas seconded. The vote was 2:1 in favour of objecting with two abstentions due to the location of the property.

ii) 3PL/2007/0794/F – Cunningham and Mace Swanton Morley House, Hoe Road – Demolition and New Build

Mr Atterwill proposed there be no objections to this application. Mr Clegg seconded, all in favour.

iii) 3PL/2007/0847/F – E Jones, 7 Farrow Close – Single Storey Extension

Mr Atterwill proposed there be no objections to this application. Mr Clegg seconded, all in favour.

b) To receive a report from Mr C. Clegg on the progress of the Planning & Local Development Working Group

There was no report as the next planning meeting was not to be held until 25th June.

c) To agree areas to submit to Broadland Housing Association for consideration for affordable housing

Mr Clegg suggested areas on Middleton Avenue and Rectory Road but also wanted to open the opportunity to all Land Owners in the village to have their land considered should they want to. He also advised that Broadland was the Housing Association that seemed the most appealing.

Mr Atterwill suggested that the Steering Group put forward the case for Affordable Housing to the village. The village hall could be opened on a Saturday morning for a presentation. Breckland Council could also be invited to put forward the case for the LDF.

d) To consider developments for Lincoln House

Mrs Thomas declared a Personal and Prejudicial Interest in Item 7d)

Mr Atterwill gave a report on discussions that had been had at the recent Patients' Participation Group, the meeting he had had with Dr Kaushal and the subsequent letter he had received from Dr Kaushal. Members then discussed to what extent the Lincoln House development would benefit the Parishioners of Swanton Morley. It was agreed that Mr Perry would draft a letter requesting clarification on some points and bring this to the next meeting for approval.

8. Code of Conduct

a) To consider the adoption of the Revised Code of Conduct including Paragraph 12(2)

b) To consider to revision of Standing Orders to include Paragraph 12(2) of the Revised Code of Conduct.

Mr Atterwill proposed that items 8a and 8b be deferred until the July meeting when all Councillors should be present. Mrs Thomas seconded, all in favour.

9. Old Village Hall & Car Park

a) To receive an update on submission of planning application

Mr Atterwill reported that the planning application submitted to Breckland Council would not be going to Committee but would be considered by an officer later this month.

b) To receive an update on the right of way for adjacent cottage owners

Mr Clegg and Mrs Walden left the room.

Mr Atterwill read out the correspondence recently received from Nicholas Hancox. The clerk was asked to contact Nicholas Hancox to ensure that there was an agreement in principle to the cottage owners accepting the Right of Way deed, as there was concern that much work was being done by the Council's solicitor but the result was being held up by the cottage owners.

Mr Clegg and Mrs Walden Re-entered the room.

10. Street Lighting

a) To receive fault reports / matters for attention

None reported

b) To receive an update on the proposed new streetlight for Middleton Avenue

The clerk reported that with the Wayleave complete, TT Jones had been contacted for a price for the new streetlight. They are just awaiting a price from EDF.

c) To receive update on replacement street lighting project

Mr Atterwill reported that he had surveyed the village with TT Jones. It was discovered that nine columns are on the opposite side of the road to the footpath, and would therefore have to be moved. There are also areas where there are no footpaths, such as Elsing Road and Woodgate, where it may be possible to not replace the street lights. The residents of Woodgate are to be consulted by way of a household survey to find out their opinion.

11. Highways

a) To receive reports of highways faults / matters for attention

Mr Atterwill reported that Jason Glasspoole and Mrs Floering-Blackman had surveyed the village and the fault report list had been updated as such:

- There is unlikely to be funding for the 'No Entry' signs on Town Street / Elsing Road.
- Norfolk County Council are to write to the cottage owner on Town Street with regards to the disputed ownership of the land with flints spilling onto the road.
- The feasibility study for Mill Street widening and footpaths should be complete by July.
- The concrete posts have been removed from the area around the Waterfall Bridges and extra signage erected.
- Worthing Road and Hannah Road – Emergency repairs had been done but a full resurface is two years away.
- Resurfacing of Gray Drive has been put forward for the 08/09 scheme.
- Rectory Road – Some repairs have been done but more are required
- Hoe Road (from the Rectory to the 'T' Junction at Hoe) – to be resurfaced shortly.
- Lincoln Close – To try to get on Forward Plan for next year.
- B1147 to Tuddenham – Trying to re-introduce scheme to widen first 400 yards of road from Swanton Morley to Tuddenham.
- Extension of 30mph to include part of Woodgate Lane is being considered.
- Footpaths on Ainsworth Close are to be investigated.
- Primrose Square has been marked out for repairs.
- Top of Dereham Road is to be investigated
- Scheme is to be put forward to resurface the 'S' bends at the top of the village.
- Need to remove the words 'Village Hall' from the bus stop signs on the Village Green.

12. Churchyard & Burial Ground

a) To receive an update report from Mrs M. Thomas on progress of the Sub Committee

Mrs Thomas gave a report on the meeting held on 21st May.

- Mrs Thomas was re-elected as Chairman and Mrs Leary as Vice-Chairman.
- Issues regarding the Memorial for Master Bennett were resolved.
- The Memorial Garden in the Burial Ground had been marked out and work will commence on 23rd June.
- The Church windows have been shot out and the police have been notified.

b) To consider funding for rabbit control in churchyard and to appoint contractor.

Following numerous complaints about the rabbit population, Mr Atterwill proposed that Walkers Land Management be appointed to rectify the problem, and cheque no. 101321 should be drawn so that payment of £425 plus £74.38 VAT (total £499.38) can be made upon completion. Mrs Thomas seconded, all in favour.

c) To consider funding for Notice Board in Burial Ground

It was agreed that the prices obtained were too expensive and an alternative should be sought.

13. Youth & Playground Equipment

a) To receive an update report from Mr R. Atterwill on progress of the Sub Committee

Mr Atterwill reported that a meeting had occurred on 5th June to discuss the purchase of signage, benches and a bin. Biffaward had postponed their decision on grant applications until the end of the month.

b) To consider payments for agreed projects

Mr Atterwill proposed that two benches, extended for disabled access, be purchased at a price of £516 plus VAT each. Mr Perry seconded, all in favour. Mr Atterwill also proposed that a bin for Gooseberry Hill playing field be purchased at a price of £169 plus VAT be purchased. Mrs Thomas seconded, all in favour.

14. Commons, Open Spaces & Environmental

a) To receive an update report on progress of the Working Group

The clerk reported that the project for grazing cattle on Mill Common was going well. Mr Carrick is to cut Burgh Common in July as it cannot be done beforehand because of ground nesting.

It is to be investigated whether the fishing club can have better access to the river via a gate in the fencing.

15. To Discuss the Future Management of the Village Hall

Mr Perry read a report on the meeting with the Village Hall Management Committee on 4th June. Great concerns were raised about maintenance, finance, cleanliness and bookings. Mr Atterwill re-iterated his concerns from the emergency village hall meeting in March. The AGM is to be held on 14th June.

Mr Atterwill proposed the meeting be extended beyond 9.45pm. Mrs Thomas seconded, all in favour

16. To Consider Funding and Delegates for Forthcoming Training Courses

The clerk is to find out forthcoming dates for Councillor and Chairmanship Training and report to the next meeting.

17. Notice Boards

a) To Agree on the Disposal and Replacement of Notice Board in Woodgate

It was reported that Mr Parnell will either repair or replace the current notice board.

b) To Consider Replacement and Siting of the Notice Board on Manns Lane

It was agreed to get the hedge cut and a group of volunteers will move the current notice board nearer to the pavement. The clerk is to speak with the current contractor about hedgecutting.

18. Correspondence

Mr Atterwill reported that Swanton Morley has been short listed for the Pride of Norfolk Community Award. Mr Perry is to find out whether the judges can visit the school on 21st June.

Mr Atterwill thanked Mr Ellis for information given about registration of the village green in the Commons Register.

19. Chairman's report from N.C.A.P.T.C.

Mr Atterwill reported that there is to be an organisational review, and also more resources are to be allocated for helping Councils reach Quality Council Status.

The Meeting Was Suspended for the District Councillor's Report and Public Participation Summary

20. Any item to be reported for the next agenda

- Homewatch and Police presentation
- Update on Community Car
- Revised Code of Conduct
- Update on the notice board for the Burial Ground.
- Internal Audit report.

21. To confirm the date & time of next meeting to be held on Monday 9th July 2007 at 7.30pm at the Village Hall.

All in favour

The meeting closed at 10.15 pm

_____ (Chairman) _____ Date

District Councillor's Report

- The Council is in dispute with unions at present over proposals to make staff's pay performance related.
- CCTV in the area is coming to an end of its useful life and is to be replaced with an updated system.
- The Council is taking advice on becoming carbon neutral or even carbon negative.

Public Comments

Mr Marsham expressed concerns over the excess vegetation around the church bends.

Mr Peachment raised the fact that no Planning Notice had been placed outside Swanton Morley House. He also saw merit in removing the street lighting poles from Woodgate.

Mr Ellis raised concerns that there were no guarantees that any of the Lincoln House units would be available to local people.