

SWANTON MORLEY PARISH COUNCIL

A Meeting of Swanton Morley Parish Council was held in the Village Hall on Monday 11th August 2008. The meeting commenced at 7.30pm.

Present: Mr R. Atterwill, Mr G. Northall, Mr C. Perry, Mrs L Vyse, Mrs M Thomas, District Councillor Mrs K Millbank and seven members of the public. Also in attendance Mrs F. LeBon (clerk)

Matters Raised Under Time Allocated to the Public

- Mr Atterwill announced that Swanton Morley had come runner up in the Pride in Norfolk Awards for the population of Under 5000 category and that the clerk had come runner up in the clerk of the year award.
- That the grass cutting was behind schedule as the contractor had had some of his machinery stolen,
- That the value of the second phase of the street lighting contract was £31652.
- That the payment for fencing the Gooseberry Hill playing field was inclusive of VAT.
- That the government recommendations for houses in a hectare of land is 30.
- That the £793.13 payment to Swanton Morley Under 5's under the grant scheme was 50% of the project total which was £1586.25
- That the council budget will be reviewed.
- That the first 300-400 yards of the B1147 is to be widened under Norfolk County Council's forward plan.
- There had yet to be a decision for the planning application for Red House Farm (change of use from field to garden)

The Meeting Went Into Session.

1. Apologies for Absence

Apologies were received from Mrs Floering-Blackman.

2. Declarations of Interest

Mr Atterwill declared a personal interest in item 15 (District Councillors Report)

Mr Perry declared a personal interest in item 6c (the LDF).

Mrs Vyse declared a prejudicial interest in item 6b (affordable housing).

Mrs Thomas declared a personal interest in the accounts (payment to the Angel Bowls Club).

3. Minutes from Parish Council Meeting of 14th July 2008 to be accepted, initialled and signed.

Mr Northall proposed these be amended to include an explanation of the amount granted and the full project amount of the Under 5's grant application and then signed as a true and accurate record of the meeting, seconded by Mrs Vyse and carried. Mr Atterwill signed the minutes as a true representation of the meeting.

4. Matters Arising from Minutes of 14th July 2008.

Mrs Vyse corrected her declaration of interest and that she was declaring a prejudicial interest in the affordable housing project and not in the LDF.

The clerk confirmed that she had spoken to Mr Carrick about cutting the vegetation on Burgh Common and he had agreed to do so when the weather becomes better.

The clerk has to provide pictures of the damaged notice board so that the insurance company can consider a claim.

5. Finance

a) Accounts to approve for payment:

Mrs Vyse proposed that the following accounts be approved for payment, seconded by Mr Perry.

Carried. The payment to the Under 5's Group as reported on the agenda was deferred next meeting and an invoice is received:

Payee	Detail	Cheque No.	Amount
Faye LeBon	Clerk's Salary	101472	£333.02

Faye LeBon	Clerk's Expenses	101472	£40.38
Norfolk Pensions	Local Government Pension Scheme	101473	£102.39
HMRC	Clerk's PAYE	101474	£83.20
D Machin	Removal of Diseased Sycamore in Churchyard	101475	£480.00
ME and HS Crane	Fencing Gooseberry Hill	101476	£9670.25
TT Jones	Quarterly Maintenance and repairs	101477	£255.86
Playsafety Ltd	Play Equipment Inspection	101478	£105.75
EON	Street Lighting Electricity (July)	DD	£140.58
Staples	Black Ink	101479	£28.59
Swanton Morley VH	Grant Funding for Football posts	101480	£500.00
Angel Bowls Club	Grant Funding for Equipment	101481	£471.00
TOTAL			£12211.02

b) Income

Income from the following was reported:

Received From	Detail	Amount
Cemex Community Fund	Grant for Gooseberry Hill Project	£11950.00
TOTAL		£11950.00

6. Planning

a) To consider responses for the following planning applications

i) 3PL/2008/1033/O – Mr RE Barber, 1 Manns Lane. Proposed Residential Development 1no. dwelling

Mr Northall proposed that there be no objections to this application, seconded by Mrs Thomas. Carried.

b) To receive an update on potential affordable housing for Swanton Morley

The clerk reported that the transfer of land between Breckland District Council and Broadland Housing Association is still in process and is expected to take approximately six months. This has inevitably delayed the onsite public consultation but this consultation will still go ahead at the earliest opportunity with all local residents being informed.

c) To discuss and agree response to Breckland Council on Site Specific Allocations under the LDF

i) To agree date for public consultation meeting

Mr Atterwill proposed that the date for the public meeting be 15th September, seconded by Mrs Vyse. Carried.

ii) To agree wording for information pack to be sent to parishioners regarding public consultation.

A draft letter for parishioners, a questionnaire, a map of the potential development sites and a delivery envelope had been previously circulated to councillors. Amendments were agreed to the correspondence and a budget of £600 was set for the information pack to be delivered to households on the electoral register complete with a stamped addressed envelope for return of the questionnaire.

7. Grant Funding

a) To consider any applications for small grant funding requests

There had been no further applications for grant funding.

8. Allotments

a) To receive an update on parishioner responses for potential allotments and agree further action

Mr Northall had approached three landowners about the possibility of having allotments on their land and was awaiting responses. Land behind the Burial Ground was suggested and Mr Atterwill is to follow up.

9. Street Lighting

a) To receive fault reports / matters for attention

Mrs Vyse reported that the street lights on Middleton Avenue had been repaired.

b) To receive an update on street light replacement project

The clerk is to follow up with EDF Energy as to a date when the final electricity transfers are to be done on Phase one of the project. Mr Atterwill reported that MHB services started work onsite earlier in the day on Phase two of the project. Mr Atterwill is to do a site visit to ensure all columns are situated in the right place.

10. Highways

a) To receive reports of highways faults / matters for attention

Mr Atterwill reported that Highways had been in touch and will be inspecting the drains on Town Street. Mrs Thomas reported that the builders next to 80 Greengate are persisting in leaving mud on the pavement. The clerk is to report this to Breckland District Council Building Control.

11. To receive a report on co-option of new councillor/s

The clerk reported that one parishioner had shown interest in the position but had since decided that she was not in the position to commit to the position at present.

12. Churchyard & Burial Ground

a) To receive an update report from Mrs M. Thomas on progress of the Sub Committee

Mrs Thomas reported that the sub committee had not met this month. Mr Atterwill reported that the tantalised timber for the memorial garden had been purchased.

b) To consider sending a representative on a cemetery management course

There was no one available to attend the course on 8th September

c) To consider the purchase of information CD from the Institute of Cemetery & Crematorium Management

It was agreed to purchase the CD at a cost of £27.

13. Youth & Playground Equipment

a) To receive an update report from Mr R. Atterwill on progress of the Sub Committee

Mr Atterwill reported that the RoSPA report had been completed on the play equipment in the village. The report was favourable with the exception of some minor issues on equipment that Adventure Playgrounds are to address and some extra signage is required.

A slat of wood had been broken on one of the rope bridges which has been temporarily repaired. Adventure Playgrounds are to replace at nil cost.

A potential contractor for the all weather sports pitch had been met onsite to discuss sizing at materials. Mr Sherlock had looked at a similar pitch at Brancaster and Mr Atterwill had looked at a similar pitch at East Rudham. Both were of a good quality and would be suitable for the village.

14. Commons, Open Spaces & Environmental

a) To receive an update report on the progress of the Working Group

The clerk reported that Mr Carrick had agreed to brush cut the area of Burgh Common where the boardwalks are to be situated.

The clerk is to send a copy of the Management plan for Mill Common to Mr Diggle so that the possibility of working with the hawk and owl trust can be investigated.

Mr Northall reported that the permissive pathway on land owned by Mr Carrick has been waymarked out and looks very good.

15. Correspondence

The clerk reported that most correspondence from Parishioners is involving rumours about the affordable housing in the Middleton Avenue area. The clerk will address this in the next addition of the Mardler.

The Meeting was Suspended

There was no report from the County Councillor

District Councillor's Report

Mrs Millbank congratulated the Parish Council on their achievements in the Pride in Norfolk Awards and stated her intention to chase up the affordable housing issue. She also reported that Breckland District Council are trying to stop time extensions to the LDF and also expressed her disappointment that the council was unable to obtain funding from Breckland for maps for the public consultation.

Mr Atterwill reported on the presentation arranged by NCAPTC for Norfolk County Council to provide a presentation to Parish and Town Councils on Unitary Status. Mrs Millbank reported that Breckland District Council had agreed to set aside £100,000 to help fund a project to fight the Unitary proposal.

The following items were raised by the public:

- That all Councillors from Breckland District Council should have declared a prejudicial interest when voting on whether to fight the proposal.
- Whether the Parish Council had approached the village hall management trustees about the all weather sports pitch. Mr Atterwill responded that an approach would be made when a formal presentation has been agreed. Informal discussions have occurred.
- Vandalism has occurred at the village hall. It was stressed that it is imperative that these reports are made to the police at the earliest opportunity.

- The Dereham Archery Club is to use the village hall for practice, and the hall is considering putting a gate on the car park to prevent unauthorised vehicles entering after hours.
- A question was asked as to where the new streetlights are to be installed. Mr Atterwill identified the positions on Rectory Road, Gooseberry Hill, Greengate and Ainsworth Close.
- Whether the vegetation on Rectory Road will be trimmed. Mr Atterwill responded that Highways were aware of the situation and will be addressing the situation.
- Whether any further information was available on the meeting on 19th August on Green Spaces and Wildlife. The clerk reported that this had been arranged by Dereham Town Council and was specifically for Dereham.
- Whether the Parish Council can spend the monies raised by the sale of the old village hall land on what it likes. Mr Atterwill responded that the Parish Council has ultimate authority over the money. Mrs Vyse added that criteria had been put down for the Parish Council's projects.

The Meeting Resumed

16. Any item to be reported for the next agenda

Results of the LDF Survey

To agree the next edition of the Mardler

Budget review

17. To confirm the date & time of next meeting to be held on Monday 8th September 2008 at 7.30pm at the Village Hall.

Carried

The meeting closed at 9.27pm

_____ (Chairman) _____ Date