

SWANTON MORLEY PARISH COUNCIL

A meeting of Swanton Morley Parish Council was held in the Village Hall on Wednesday 2nd April 2008. The meeting commenced at 7.30pm.

Present: Mr R. Atterwill (Chair), Mr C. Perry, Mrs M Thomas, Mr G. Northall, Mrs L. Vyse and Mrs J Walden. Also in attendance were Mrs K Millbank (District Councillor), two members of the public and Mrs F. LeBon (clerk)

Time Allocated to the Public

No public comments

The Meeting Went Into Session

1. Apologies for absence

Apologies were received from Mrs I Floering-Blackman.

2. Declarations of Interest

Mr Atterwill declared a prejudicial interest in item 8.

Mr Perry declared a prejudicial interest in item 8.

3. Minutes from Parish Council Meeting of 10th March 2008 to be accepted, initialled and signed.

Mrs Thomas proposed that the minutes as amended be signed as a true record of the meeting.

Seconded by Mr Perry. Carried.

4. Matters Arising from Minutes of 10th March 2008

Mrs Walden queried where the responsibility lay for reporting overspends by the council. The clerk responded that budget information is sent to all councillors monthly with any overspends clearly highlighted. The responsibility then lies with councillors as to whether they wish to authorise these payments. Mrs Walden further queried the procedure for authorising overspends. The clerk responded that full council needs to authorise overspends.

Following advice from Breckland District Council, Mr Northall disagreed that grant money could be allocated under Section 137. The clerk responded that Section 137 relates to 'expenditure' regardless of where the income came from.

Mrs Walden queried whether Section 137 was discussed prior to receiving a letter from the school about grant funding. Mr Atterwill responded that it was and this also involved groups such as the Under 5's and the church.

Mrs Walden provided a letter from Breckland District Council to each councillor and the clerk in relation to item 23.

5. Finance

a) Accounts to approve for payment:

The following accounts were proposed for payment:

Payee	Detail	Cheque Number	Amount
Faye LeBon	Clerk's Salary	101425	£249.69
Faye LeBon	Clerk's Expenses	101425	£41.21
Norfolk Pensions	Local Government Pension Scheme	101426	£81.04
HMRC	Clerk's Income Tax	101427	£70.40
Eastern Office Equip.	Stationery and Ink (£55.69) Photocopying (APM and Mardler) (£185.06)	101428	£240.75
Adventure Playgrounds	Supply and Install Aerial Slide	101429	£10516.25
Breckland District Council	Burial Ground Rates	101430	£91.60
Norfolk Playing Fields Ass.	08/09 Membership	101431	£25.00
TT Jones	Install 1no. column (Woodgate)	101432	£705.00
EON	Street Lighting Electricity (March)	DD	£140.34
TOTAL			£12161.28

Mrs Walden queried the potential overspend on clerk's expenses due to photocopying. The clerk responded that, as per the budget monitor circulated, these were not budgeted for under clerk's

expenses but under 'Annual Parish Meeting' for the Annual report and 'Quality Council' for the Mardler so there was no potential overspend.

Mrs Thomas proposed that these payments be made, seconded by Mrs Vyse. The proposal was carried with Mrs Walden objecting.

b) Income

The following income was reported:

Received From	Detail	Amount
Thornalley Funeral Services	Burial fees (H. Dover)	£100.00
Wargraves Commission	Funds for Maintenance for Wargraves	£80.00
Fakenham Funeral Services	Burial Fees (Dobbs)	£70.00
TOTAL		£250.00

6. Planning

a) To consider the following planning applications

i) 3PL/2008/0349/F – Mr C Hoven, 6 Dereham Road – Two Storey Extension

Mrs Thomas proposed that there be no objections to this application, seconded by Mr Northall. Carried.

ii) 3PL/2008/0425/F – RW Duffield Ltd Re: South of Jacobs, Woodgate Lane – Proposed new dwelling and garage

Mrs Thomas proposed that there be no objections to this application, seconded by Mrs Vyse. Carried.

7. Grant Funding

a) To consider request from Swanton Morley Primary School for Agreement in Principle to S137 funding

Mrs Vyse proposed that the Parish Council should agree to grant funding for the school's project in principle subject to a successful grant application. Seconded by Mr Atterwill. Carried with Mr Northall abstaining.

The clerk is to write to Swanton Morley Primary School advising them on the Parish Council's decision.

8. Village Hall

a) To agree payment of £2,500 funding instalment to the village hall.

Mr Perry reported that the Social Club had met the stipulations set by the Parish Council in December 2007 for the village hall to obtain financial support.

Mr Atterwill continued, that since the beginning of the year two payments of £1000 each had been made from the social club to the village hall and a further £750 for a quarterly rent. The accounts will also be provided every six months. He was satisfied that the social club had fulfilled its obligations.

Mr Atterwill and Mr Perry Left the Room

As both chair and vice chair had left the room, Mrs Vyse proposed that Mr Northall chair this section, seconded by Mrs Thomas. Carried.

Mr Northall reported that he had attended the Social Club AGM and was impressed with the current situation and confirmed that the accounts were in order. He proposed that financial support of £2500 be granted. Seconded by Mrs Thomas.

Mrs Walden proposed an amendment to the proposal. The Parish Council should only pay the insurance premium as they had done in previous years to a maximum of £2000. There was no second and the amendment was lost.

The proposal from Mr Northall was put to the vote and was carried. Mrs Walden objected.

Mr Atterwill and Mr Perry Re-Entered the Room

9. Street Lighting

a) To receive fault reports / matters for attention

The clerk reported that the faulty light on Norwich Road was due to lack of electricity supply and EDF Energy had been advised.

b) To receive an update on street lighting project

Mr Atterwill reported that no tenders were received due to EDF Energy not being able to provide quotations for change of supply to all the contractors involved. The deadline has therefore been extended to 11th May.

10. Highways

a) To receive reports of highways faults / matters for attention

Mr Atterwill reported that there were pot holes on Primrose Square that required addressing. He also requested that the District Councillor follow up with Breckland District Council the state of the grass verges on Thompson Close.

The clerk is to follow up with the Highways department the issue of land ownership at Chaconia Cottage. The land was purchased by Norfolk County Council under a compulsory purchase order as the vegetation is overgrowing and the drain requires unblocking.

The clerk is to find out how long work is to last on the Gray Drive pathways as children are playing in the portaloo.

11. To Receive a Report from Mr Atterwill on the Meeting with the Boundaries Commission on 13th March

Mr Atterwill reported that the presentation by the Boundaries Commission had gone on circulation. Consultations are to take place in June and July but the Boundaries Commission are, at present, not permitted to recommend that no changes should be made to the current structure of local government.

12. Quality Council

a) To receive an update on the Quality Council Project

The clerk reported that the Quality Council Project portfolio is complete and will be collected by Mike Grayley on 25th April for consideration by the Accreditation Board the following week.

19. Correspondence

The clerk reported that a letter from Nick Steed of Brown and Co had been received with a copy of the completed HLS funding claim that had been done after consultation with Mr Carrick. It was agreed that Brown and Co be instructed to send all information to the Parish Council and involve them in any decisions made regarding Mill Common.

A questionnaire had been received by Breckland District Council about the Parish Council's views on climate change and the Environment. The clerk is to complete this prior to Breckland's deadline of 18th April giving support in principle to Breckland's suggestions with the exception of imposing extra conditions on people applying for planning permission for extensions.

The meeting was suspended.

District Councillor's Report

Mrs Millbank reported that although Swanton Morley Post Office was not earmarked for closure, there is a meeting on 7th April to answer questions on criteria for post office closure.

On 10th April the Chairman of Breckland District Council will be attending an Honours Ceremony for the Light Dragoons and RAF Marham.

Mrs Millbank will also be representing Hoe Parish Council in their fight against a new gravel extraction site in their parish.

County Councillor's Report

None

Public Comments

The following items were reported:

- That the Parish Council should be encouraged to have a float at the Swanton Morley Carnival.
- That the Social Club has also always paid the Business Rates for the Hall, have always had accounts in good order and play an important role in putting on events.
- Mrs Vyse raised the problem of the garages on Middleton Avenue being in a poor state of repair and being potentially dangerous to children. Mr Atterwill advised that this was raised two years ago with limited response from the Environmental Health Department, but suggested that this be reviewed again.

The meeting resumed

20. Any item to be reported for the next agenda

Street Lighting Tenders

21. To confirm the date & time of next meeting

It was agreed that the next meeting should be on Monday 12th May at 7.30pm at the village hall.

_____ (Chairman) _____ Date