

SWANTON MORLEY PARISH COUNCIL

A meeting of the Parish Council was held in the Village Hall on Monday 10th July 2006. The meeting commenced at 7.30pm.

Present: Mr R. Atterwill (Chairman), Mrs. R. Northall, Mr C. Clegg, Mr J Carrick, Mrs. Q Wood and 9 members of the public. Mr Perry entered the meeting late, as noted.

1. Apologies for Absence

Mrs M Thomas, Mrs I Floering-Blackman and Ms C. Heydon

2. Declarations of Interest

- Mrs R. Northall – Personal interests as a member of Norfolk Wildlife Trust and Swanton Morley Surgery Patient's Participation Group
- Mr Atterwill – Prejudicial interest in the grass cutting contract.
- Mr Clegg – Prejudicial interest in the Old Village Hall and Car Park

3. Minutes from Parish Council Annual Meeting of 12th June 2006 to be Accepted, Initialled and Signed.

Amendments to the minutes were read out. Mrs Northall proposed these minutes be accepted, Mr Carrick seconded. All in favour.

4. Matters Arising

With reference to item 21, Mrs Northall advised that she had requested the discussion on the community car scheme be delayed until the September meeting, when Mr Doug Bennett would be available to attend and provide a presentation on the scheme. The clerk is to write to Mr Bennett confirming the date and time of this meeting. Mrs Northall also reported that she had finally received written confirmation from Breckland Council that they are currently unable to provide any funding to assist with this scheme, but it should be considered that we raise this with the Ward Representative to put forward our case. Mrs Wood advised that the Beetley Community Car Service should now include Swanton Morley and that she had given this information to the surgery to assist patients there.

5. Finance

a) Accounts to be approved for payment – Mr Carrick proposed the following be approved, Mr Clegg seconded. All in favour.

Payment	Amount	Cheque No.	Comments
Mr R Allsop	£703.83	101236	Grass Cutting (May)
E-on	£102.57	D/D	
Clerk's Salary (Mrs LeBon)	£281.22	101237	
Clerk's Expenses (Mrs LeBon)	£75.09	101237	
T.T.Jones	£66.97	101238	Repair of column 30 dayburner
Total	£1,229.68		

Mrs Northall queried the amount for payment for grasscutting services as this was higher than usual and requested that invoices should be circulated sooner to prevent delays during the meeting. The clerk agreed to this request. Mrs Northall also requested that a breakdown of maintenance done on streetlighting and respective prices be provided by T. T. Jones to ensure that the Parish receives value for its monthly payment of £155.10. The clerk will request this information from T. T. Jones.

The £15.00 payment to Miss B. Hemmant for reimbursement for alleged damage to her shoes by tar on the Burial Ground pathway was not authorised. The clerk is to write to Miss Hemmant requesting a receipt for a new pair of shoes to the value of £15.00.

b) Income

Income	Amount	Comments
Customs & Excise	£2484.71	VAT refund 2005/2006

Barclays Bank	£202.98	Interest from 06/03/06 to 06/06/06
RPA	£76.37	Single Payment Scheme
Total	£2764.06	

The clerk apologised for not reporting the Council's Income on the agenda, but there had been a delay with Barclay's allowing access to the account. Mrs Northall suggested putting in a complaint to Barclays. The clerk is to ensure that each Councillor has a copy of the monthly budget monitor.

6) Public Participation Session

Mr Clegg proposed the meeting be adjourned and opened to the public. Mr Carrick seconded. All in favour.

Mr Willis questioned what progress had been made on traffic calming. Mr Atterwill responded that Mr Perry had received prices for Vehicle Activated Signs but felt there was insufficient funding for a full project. However, £8,000 was in the budget allocated to traffic calming and this should be used for this purpose by the end of the calendar year. If for any reason the project is delayed then the Council should approve the funding be carried forward into the next calendar year. Mrs Wood stated that if we precepted for it then it should be used.

Mrs Walden queried whether the Parish Council had been made aware of the new bus stop for Town Street? The clerk advised that information had been received from Norfolk County Council this week and was being circulated to all Councillors.

Mr Ellis stated that applying to Breckland Council for outline Planning Permission on the Old Village Hall and the car park was a waste of time and money as Breckland should not consider any developments on land defined as village green. It would make more sense to just put in an application for the footprint of the old village hall, not the village green. Mr Ellis also stated that in the meeting of November 2002 the Council declared a prejudicial interest in the old village hall and thus should not discuss.

Mr Ellis was also concerned with the criticism Mr Carrick received over the obtaining of quotes for legal fees from Mills and Reeve for deregistration of the village green despite having a prejudicial interest. Yet he felt that Mr Atterwill discussed speaking with the grasscutting contractor despite having a personal interest in the contract.

Mr Atterwill addressed Mr Ellis' points by stating that the council may put in a planning application for land defined as village green but it must be subject to deregistration. He had also spoken to the Standards Department at Breckland Council and they have advised that the Parish Council do not have to declare an interest but cannot comment on the application.

Mr Atterwill also stated that he had not spoken with the grasscutting contractor, but the grass on the mound on the Gooseberry Hill playing field was cut by a volunteer party.

Mr Alderton queried which column on Farrow Close was to be removed. Mr Atterwill clarified and advised that it would be reported on in item 12ai).

Miss Paffron introduced herself to the Council and advised that she had recently moved into the area and would like to get involved in any tree planting and general environmental issues.

Mr Ellis showed concern about the ongoing problems with streetlighting.

Mr Carrick welcomed Miss Paffron and thanked her for her kind offer of assistance to the Parish.

Mrs Wood proposed the meeting be brought back into order. Mr Clegg seconded. All in favour.

7) Planning

a) 3PL/2006/0732/F – Mr and Mrs J Keen, Freshfield, Town Street – Single storey extension over existing ground floor bedroom

Mrs Northall proposed there be no objections to this application. Mrs Wood seconded. All in favour.

b) 3PL/2006/0931/F – Mr and Mrs Palmer, Joethda, Rectory Road – Proposed conservatory

Mrs Northall proposed there be no objections to this application. Mr Clegg seconded. All in favour.

c) 3PL/2006/0968/D – Westvale construction – Plots 1 & 2 to the rear of Merryfield, Greengate – Proposed 2 cottage style dwellings.

Mr Carrick advised that Outline Planning permission had already been granted for three properties on this land, this planning application was purely the detail for two of them. He felt that as the Council had previously objected to the application, then they have little alternative than to object to this application. He had already received correspondence from residents objecting to this development and as representatives of these residents the Council should object.

Mrs Northall objected on the basis of extra traffic and access problems on Ainsworth Close.

Mrs Northall proposed the Council object, Mr Carrick seconded. A majority objection of 3:2 was recorded.

Mrs Northall advised that the Beal application (3PL/2006/0615/F) went before Breckland Council's Planning Committee on Monday and was refused.

Item 11d) was then discussed as it was agreed this was an error in placement on the agenda.

Mr Clegg provided a report on the Planning and Local Development Working Group advising that he had requested more information on the definition of 'Affordable Housing' but to date nothing had been received.

Mr Carrick advised that the planning guidelines for the parish are currently being analysed and any amendments resulting from planning applications will occur by the end of the year. Then all applications will close and the Parish will be advised of the results, although it was thought that there should be no more than 100 houses. Mrs Wood questioned whether we should be considering the guidelines of the Parish and addressing any anomalies within them. Mr Clegg advised that the sub-committee will address this issue. Mrs Wood expressed an interest in attending this sub-committee meeting.

The clerk advised that she had been contacted by Mike Cramp from the NRCC who had requested the dates of our next three meetings as he wishes to attend to discuss the Housing Needs Survey for the parish. These have been provided for Mr Cramp.

Mr Atterwill recommended that the steering group is to determine local opinion on the matter and they have until the end of the year to do so.

8) To Discuss the Points Raised by the Standards Officer

Mrs Wood was concerned that the letter Mrs Northall sent to Sue Allen at Breckland Council, and Mrs Allen's response was removed from circulation and she had never seen it. Mrs Northall confirmed that she had asked the clerk at the time to ensure all Councillors received a copy.

Mrs Northall reiterated some points clarified by Mrs Allen.

- a) The onus is upon an individual Councillor to declare a personal or prejudicial interest in any matter. A Councillor may mention to another Councillor in private that they may have a personal interest in a matter, or even request the clerk to correspond with that Councillor on the matter. It is not in order to suggest a Councillor has a personal interest in a matter within a Council meeting.
- b) All correspondence regarding Parish Council matters must be sent to the clerk who should circulate it appropriately. If any correspondence is received by a Councillor it should, unless expressly marked private and confidential, be passed to the clerk for circulation.
- c) The role of a ward representative is to approach all matters with an open mind. In a recent case in the press where a Councillor felt he was 'gagged', it was actually felt that he did not approach the matter in hand with an open mind and therefore not allowed to speak.

Mr Carrick stated that the role of a ward representative is not clarified, giving an example where there is strong public opinion it is not of benefit to the public to approach with an open mind.

9) To Agree which Further Parish Records Should be Sent to the Norfolk Records Office

Mrs Northall queried as to whether Councillor Floering-Blackman had deposited all agreed records with the Norfolk Records Office. Mrs Wood advised that she had spoken with the Records Office and they had been received. The clerk is to follow this up to obtain a receipt for documents deposited.

Mr Carrick felt that no further items should be sent as they may be required in the future. Mr Carrick confirmed that he still had the relevant files, but all files that were agreed to be destroyed had been.

Mrs Wood showed concerns that two account books were still missing and would like them reported as stolen.

Mr Atterwill volunteered to keep the second filing cabinet of documents at his office but requested that a date should be agreed in the future where Councillors and the clerk should assist him in sorting through the files.

10) Tree Planting on Ainsworth Close

a) To consider the planting scheme from Norfolk County Council and select one of the following options:

i) To carry out tree planting at Ainsworth Close as per the scheme

ii) To reject the scheme at Ainsworth Close and carry out planting at the Gooseberry Hill Play Area

Mrs Wood felt that no more trees should be planted at Ainsworth Close because the current trees are already overgrown. Mr Atterwill also felt that the location of drainage would be a problem on Ainsworth Close. Mrs Northall also disagreed with planting trees on Ainsworth Close. Mr Carrick and Mr Clegg had no opinion.

Mrs Wood proposed option ii) – To reject the scheme at Ainsworth Close and carry out planting at the Gooseberry Hill play area. Mr Carrick seconded. All in favour. The clerk is to write to Norfolk County Council to advise them of the Council's decision.

11) Old Village Hall & Car Park

Mr Clegg provided a letter for the Council with regards to prescriptive right of way for the cottages

Mr Clegg Left the Room

Mr Atterwill read Mr Clegg's letter aloud.

a) To agree proposals for obtaining outline planning permission on the Old Village Hall site.

Mrs Northall followed on from Mr Ellis' question in the public participation session and queried whether the Parish Council could meet with Breckland Council to gain an opinion on the feasibility of obtaining planning permission.

Mr Atterwill reported that he had spoken with Ray Johnson at Breckland Council and that previous discussions with Zoe Footer had been overruled. Mr Atterwill was concerned about the insistence of Breckland Council that the price of releasing the covenant on the Gooseberry Hill play area should be based on 50% of the development value of the old village hall and car park as decided by the District Valuer. Mr Johnson was of the opinion that the Parish Council would not be able to receive planning permission on the footprint of the village hall because of the deregistration process on the car park. Mr Atterwill's main concern was that Mr Johnson's best interests lay with Breckland Council and not with the people of Swanton Morley.

Breckland Council will not move the matter forward until the Parish Council accepts the terms of Breckland Council as advised in November 2005 and accepts an updated valuation provided by the District Valuer.

Mr Carrick was insistent that the Council needs to move forward with this project and an application should be put in for the footprint of the old village hall. Although he would have preferred to market the whole site, a phased approach would make sense.

Mr Atterwill advised that Breckland Council would do another valuation if the Parish Council could obtain outline planning permission on the footprint of the old village hall. This would not be affecting access to the cottages.

Mr Carrick questioned whether the Parish Council should apply for change of use. Mr Atterwill replied that no change of use should be applied for. This is because an original application in 1998 was refused on the grounds of bad visibility onto the highway.

Mrs Wood felt that demolition of the old village hall was not best practice for the village. Mr Atterwill responded that Sketcher Partnership had advised that no developer would wish to develop the site with the old village hall still standing. As it stands the old village hall is costing the Parish money in rates and insurance, and has been for the last ten years, and that the Council stands to gain money from the reclaim materials.

Mr Carrick felt that this was only the opinion of one person and that other people had verbally expressed an interest in development, therefore an application should be put in for change of use. He felt that the best course of action was to ask the advice of the chief planning officer at Breckland Council, and then put in an application based on his recommendations.

Mrs Wood was concerned that the Council had not been made aware of any interest in development. Mr Carrick responded that the enquiries were verbal and in an unofficial capacity.

Mr Carrick proposed that a pre-application meeting should be arranged with Phil Daines, the chief planning officer at Breckland Council. Mrs Northall seconded, All in favour.

Mrs Wood showed concern that there was no money allocated in the precept to pay for legal and planning fees in relation to the old village hall. She also felt that putting the old village hall on the market

in its present state would be best for the Parish. Mr Atterwill reminded Mrs Wood that planning permission had already been refused twice and Mr Carrick interjected that the site has no value with refused planning permission.

Mr Carrick felt that the hall, whilst cosmetically in a mess, was structurally sound. Mr Atterwill disagreed.

b) To receive updates on the de-registration process.

Mr Atterwill had previously reported on responses from Breckland Council in item 11 a). DEFRA will not progress with anything relating to the exchange of land until the covenant has been lifted by Breckland Council.

Mrs Northall was concerned that no response had been seen by the Council to Mr Keith. Mr Carrick advised that he had spoken with Mr Keith but will provide a written response via the clerk.

c) Proposal to demolish the Old Village Hall

Mr Carrick proposed that the planning process should be followed up first. Mrs Wood seconded.

Mrs Northall proposed that the old village hall be demolished. Mr Atterwill seconded.

Mrs Northall then withdrew her previous proposal, and proposed obtaining several quotes for demolition and the monies the Parish could receive from the reclaim materials. Mr Atterwill seconded. The vote was 3:1 in favour with Mrs Wood providing the objection.

Further to Mrs Wood's report of unsafe drain covers at the old village hall, Mr Atterwill advised that Mr Marsham had investigated and deemed two of the three to be unsafe. He would replace the manhole covers at a cost of £50 for replacement covers but would not charge for the labour involved. The clerk is to write to Mr Marsham to confirm that the Council would like him to proceed.

Mr Perry Entered the Room

Mr Atterwill reported that the Council had received letters from all the residents of the cottages confirming that they had had unhindered vehicular access to their properties for over twenty years.

Mr Atterwill also reported that further to the Council's request for advice from the NCAPTC, Stuart Chaplin had recommended the Solicitor Nicholas Hancox on the basis of his experience in Highways law. Mr Atterwill felt that the quote obtained from Mills and Reeve for legal costs for deregistration was excessive and that the Council should obtain a quote from Mr Hancox. Mr Carrick was in agreement.

Mr Clegg re-entered the room

12) Streetlighting

a) To receive fault reports / matters for attention

i) Update on removal of column at Farrow Close

Mr Atterwill reported that he and the clerk had spoken with Mike Burrows from T. Cartledge, who was refusing to remove the column on Farrow Close on the grounds of Health and Safety because of the tree surrounding the column. After requesting the method statements and risk assessment from Mr Burrows it became apparent that Mr Burrows had not performed a site visit to assess the column. The only way forward is to continue pressing Mr Burrows until his firm remove the column.

ii) Column 30 Gooseberry Hill replacement

It was reported that T.T. Jones had advised that column 30 required replacing as it was cracked along the base. The clerk is to confirm with T. T. Jones that this is the correct column as column 30 is wooden and not concrete.

Mr Atterwill advised that the column should not be replaced immediately as the Vehicle Activated Signs under the traffic and pedestrians project will need to be attached to a steel column. Should column 30 require replacement then it could be replaced with a steel column when the VAS project has been authorised. Mr Atterwill also advised that dayburner 29 requires attention.

iii) Darkening of light facing 5 Manns Lane

The clerk advised that she had been contacted by Miss Paffron of 5 Manns Lane to request a dimming of the part of the streetlight facing her house as it was too bright. The clerk had obtained an estimate from T. T Jones for this work and was advised it would cost in the region of £50.

Mr Atterwill was of the belief that this would set a dangerous precedent for the council should this be authorised. Mr Carrick and Mr Clegg were concerned that dimming the light would affect neighbouring residents. Mr Carrick proposed that Miss Paffron should do a survey of neighbouring residents and if the residents are in favour of the light being dimmed then they could request that the council authorise the contractor to do this at the expense of the residents. Mr Clegg seconded. All in favour.

13) Highways

a) To receive reports of highways faults / matters for attention

Mrs Wood provided the clerk with her reports on footpath condition. She also provided photographs as evidence of the hedge requiring maintenance at 5 Ainsworth Close and the need for a litter bin at the play area on Gray Drive.

Mr Atterwill advised that he will be meeting with Jason Glasspoole from NCC Highways for a site visit on 27th July, 12 noon at Darby's.

Mrs Northall advised that the pedestrian access to Lincoln House is still difficult, particularly for those in wheelchairs. This was reported to Highways in February who responded that they were to perform a Stage 3 safety audit. The Patient Participation Group is still awaiting their response. The condition of these footpaths was reinforced at the Annual Parish Meeting by Jean Purchase.

b) To receive a report from Mr C. Perry on the progress of the Working Group

Mr Perry had no report but would like to propose that the Council come to an agreement on the traffic calming project.

Mr Atterwill requested that the scheme should include both Rectory Road and Worthing Road. He also advised that he had spoken with Stuart Chaplin about the Public Works Loans Board, a Government Agency. Mr Chaplin advised that should the Parish have a project worth in pounds at least five times the population of the parish then the Council can apply to them for a long term loan. This interest bearing loan would be secured only on the Parish's income, not any property owned. Although there is £8,000 allocated in the precept for traffic calming, Mr Atterwill felt that a larger scheme would better improve safety in the village by focussing on more than one area. Mr Chaplin advised Mr Atterwill that this is a relatively quick process, but cannot be applied for retrospectively.

Mr Perry questioned whether the Ministry of Defence would contribute, particularly in light of a recent accident caused by army personnel speeding. Mr Atterwill thought not as in a survey done by the police, the majority of speeding offenders were people of the village. Mr Perry felt that if the village were to purchase two signs then the MOD should contribute one.

Mr Atterwill thought that the proposed scheme was not a complete one, whereas Mr Perry stated that the survey performed reported three signs would be adequate. However, the survey was seven years old and required redoing.

Mrs Wood felt that the traffic calming signs were urgently required.

Mr Perry advised that the Council should not procrastinate as the price will rise by £2,000 per sign as a maintenance charge due to large take up in the county. Norfolk County Council will not give a date as to when they will implement this price rise. He advised that it was important to remember that other signage will also use some of the budget money, such as 'Slow Down' signs at either end of the village. Mr Perry proposed that the Council should agree in principle to two signs being installed.

Mr Carrick questioned whether Mr Perry had corresponded with other villages as to the effectiveness of their Vehicle Activated Signs. There were discussions on opinions of effectiveness in different villages but consensus was opinion was split.

Mr Atterwill advised that the village could not have speed humps or a chicane system as these require a 20mph speed limit and the village could not have this because it lies on a B Road.

Mrs Northall suggested arranging a meeting with the Highways Department. She seconded Mr Perry's proposal in principle, subject to location and costings. The clerk is to write a letter to Fenella Potter confirming this. This matter requires a formal proposal on the August Agenda and an up to date report is required.

Mr Atterwill suggested another Steering group meeting is required to get plans together.

14) Churchyard & Burial Ground

a) To receive an update report from Mrs M. Thomas on progress of the Sub Committee

As Mrs Thomas was absent from the meeting there was no formal report, but Mr Clegg advised that Mrs Thomas had been re-elected Chairman of the Sub-Committee and Mrs Leary had been elected Vice Chairman.

Mrs Northall requested that the clerk circulate the Churchyard and Burial Ground minutes from October 2005.

b) To discuss tar on pathways and damage to shoes

As discussed in item 5a). The clerk is to write to Miss Hemmant requesting a receipt for her replacement shoes.

15) Youth & Playground Equipment

a) To receive an update report from Mr R. Atterwill on progress of the Sub Committee

Mr Atterwill provided a report on behalf of the Youth and Play Equipment Sub-Committee. A £5,000 grant had been approved by Breckland Council bringing the total fund up to £28,000. The only grant application that the Council is currently awaiting a response from is NEWS and they required further information which had since been provided. A response is expected in late summer. Work cannot start until all applications are approved because some approved applications will only send funds when other applications have been granted.

Mr Atterwill also reported on the progress of the working party on the Gooseberry Hill play area who had begun clearance of vegetation around the perimeter fence, and thanked those involved for their assistance. He also advised that Bill Woolnough had begun maintenance on the picnic bench.

Mrs Wood proposed the meeting be extended, Mr Clegg seconded – All in favour

b) To agree the purchase of additional play bark for Gooseberry Hill and the Village Green

Mr Atterwill advised that we are awaiting a price for replacement play bark on the Gooseberry Hill play area and village green because the current bark has become flattened. To be agreed at next meeting

16) Commons, Open Spaces & Environmental

a) To receive an update report from Mr J. Carrick on progress of the Working Group

Mr Carrick advised that the grass on Burgh Common requires cutting again. This will be done soon and again later in the year at a time as so to ensure that the grass is short for the winter months. When the precept is set the Council should budget for 3-4 cuts per year.

Mr Carrick also advised that a £500 grant had been received in to promote fishing in the area and the group will re-convene later in the autumn to decide how this would be best spent.

Mr Carrick also reported that he would cut Mill Common within the next week, however as this site is deemed a very valuable habitat site, he had had to wait for all seeds to be sown and birds to have fledged. He advised that the Council should apply for High Level Status on the common which would result in income of approximately £1,000 per annum for the parish, however, the land would need to be grazed and thus fencing would be required to contain the cattle. Three contractors were requested to provide a price for the work required, but only E.W Crane responded. The combined price for the two fencing jobs was quoted at £2,220 plus VAT. He urged the Council to put this in the budget for next year.

Mrs Wood showed concern that part of the boundaries were owned by Mr Marsham and Mr Diggle and thus they were responsible for them. Mr Atterwill argued that the current hedged boundaries were satisfactory for the current usage of the common, however, should the Council wish to change the usage to graze cattle it would be the responsibility of Council to improve the boundaries.

17) To Discuss the Completion of the Community Emergency Plan

Mr Atterwill reported that he had been contacted by Mr Fearnley, who had been requested to act as Deputy Co-ordinator for the Community Emergency Plan but who was unaware of the status of the plan. This is to be progressed in a separate meeting and Mr Carrick is to provide Mr Atterwill with an emergency contact at Breckland Council.

18) Correspondence

Mr Atterwill reported that he had received correspondence about becoming a Quality Council and that an email had been received from John Tye about his disapproval of the Lincoln House project. He reminded Councillors that the Breckland Council Standards Committee had a meeting on 11th July at 2.15pm. Mrs Northall reminded the Council that the NPFA was holding its AGM this month. Mr Carrick advised this was to be on 26th July.

Mr Atterwill read a letter from Carolyn Heydon giving reasons for her unavailability at the meeting but was still keen to progress with her work as Tree Warden, and also to become involved with the Traffic and Pedestrians working group.

19) County / District Councillors' Reports

There was no report from the County Councillor.

Mr Carrick, as District Councillor, advised that Breckland's statement of accounts have been issued for 2005/2006 and have guaranteed that council tax will not go up by more than 2% over inflation.

He reported that as a result of the Strategic Alliance between the Council and the private sector, the Council's recycling rate is now one of the highest in the county thanks to the Council's Partnership with Serco. The Council is also to set up a trading company which will allow them to deliver services to another authority.

Breckland is also required to spend the £41m they received from the sales of council houses in 1992. It has been reported that £11m has been allocated but to date this cannot be disclosed due to commercial confidentiality.

Mr Carrick also reported that Breckland would be financing the Wensum Valley Project since N.C.C. have withdrawn their funding

Mr Atterwill queried Planning Officers being given more delegated powers. Mr Carrick advised that any applicant would be best to ask the advice of planning officers prior to putting in any planning applications.

20) Any Item to be Reported for the next agenda

A formal proposal for the Vehicle Activated Signs

Bus stop on Town Street

21) Public Participation Summary Session

Mrs Wood proposed the meeting be adjourned and opened to the public. Mr Clegg seconded. All in favour.

Mrs Walden reminded the Council that they should raise the case of Massey Vs Balden in any discussions with solicitors regarding prescriptive access to their cottages. Mr Atterwill confirmed he would.

Mr Bone stated that in Brandon there are speeding restrictions placed upon all service personnel.

Mrs Walden reminded the Council of an accident resulting in a car ending up in the garden of Wayside Cottage last year. This should be taken into account when looking at the proposed bus stop for Town Street.

Mr Ellis had discussed with Mattishall Parish Council their traffic calming system and felt that it was very successful. He also stated that the County Council had paid for flashing signs in Shipham.

Mr Ellis also confirmed that the letter written to Mr Carrick with reference to his resignation was marked Private and Confidential and so did not constitute circulation.

Mr Northall believed that the Parish of Beetley was pleased with its traffic calming system and that North Elmham are also pleased with theirs but felt it could be better placed.

Mr Atterwill is to attend a Parish meeting at North Elmham to determine their opinions.

22. To confirm the date & time of next meeting to be held on Monday 14th August 2006 at 7.30pm at the Village Hall.

All in Favour

This Part of the Meeting was Closed to Press and Public

23. To finalize the contract of the new Parish Clerk

Further discussion took place as to the clerk's contract and it was agreed the clarification was need on certain points.

_____ (Chairman) _____ Date