

**PARISH of SWANTON MORLEY**  
**Notice of a Meeting of the Parish Council**

**Dear Parishioner,**

I hereby give you notice that the Annual Meeting of the above named Council will be held at the Village Hall, Manns Lane on Monday 10<sup>th</sup> May 2010 at 7.30pm. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 5<sup>th</sup> May 2010

*Faye LeBon*...Mrs F. LeBon - Clerk to the Parish Council  
32 Humbletoft Road, Dereham, Norfolk (01362) 692032  
email : parishclerk@swantonmorley.info

**The Public Are Warmly Welcomed to ask Questions of Councillors at this Point**

**BUSINESS TO BE TRANSACTED**

1. **To Elect Parish Council Chairman for the Forthcoming Year**
2. **Apologies for Absence**
3. **To Consider the Co-option of a New Councillor to Fill the Vacant Position on the Parish Council**
4. **Declarations of Interest**
5. **Election of Vice Chairman**
6. **Appointment of Officers as Council representatives and Councillors with special responsibilities:**
  - a) Members to represent the Council on the Village Hall Management Committee (3 no.)
  - b) Member to represent the Council on Barrett's Charity Committee
  - c) Members for Churchyard & Burial Ground sub-Committee
  - d) Members for Playing Fields sub-Committee
  - e) Members for Commons & Open Spaces & Environmental Working Group
  - f) Members to be responsible for i) Noticeboards ii) Public Footpaths
  - g) Appointment of Parish Tree Warden
  - h) Appointment of Parish Council representative on the Patients' Participation Group
  - i) Appointment of Community Car Organiser and Deputy Organiser
7. **Minutes from Parish Council Meeting of 12<sup>th</sup> April 2010 to be accepted, initialled and signed.**
8. **Matters Arising from Minutes of 12<sup>th</sup> April 2010**
9. **To Receive Minutes from the Annual Parish Meeting on 26<sup>th</sup> April 2010 and Agree that they be put forward for agreement by the Public at the Annual Parish Meeting on 25<sup>th</sup> April 2011**
10. **Village Hall**
  - a) To Discuss and Accept Position of Sole Managing Trustee of Swanton Morley Village Hall (Further to Vote Held at Extraordinary general meeting of Swanton Morley Village Hall Trust on 26<sup>th</sup> April 2010)
  - b) To Agree to invite Lucinda Leonard from NRCC to assist with change of Swanton Morley Village Hall Management Trust constitution
  - c) To Discuss and Agree the Requirements of the Administration of the Village Hall
  - d) To Receive Report on Administration of Swanton Morley Village Hall
11. **Finance**
  - a) Accounts to approve for payment :

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
Faye LeBon	Clerk's Salary Village Hall (15 Hours) and Social Club (6 hours)	£460.13 £198.64
Faye LeBon	Clerk's Expenses	£28.47
Norfolk Pensions	Local Government Pension Scheme	£116.81
HMRC	PAYE Village Hall and Social Club	£0.71 £83.17
EON	Street lighting Electricity	£161.43
E.O.E	Photocopying for Annual Parish Meeting and Stationery	£194.23

S.M. Pest Control	Mole Control in Churchyard	£88.12
Norfolk ALC	Hire of Equipment and Purchase of Standing Order Book	£55.00
Swanton Morley Village Hall	Room Hire	£41.25
TT Jones	Quarterly Maintenance (Apr to June) and Repairs	£474.80
BTCV	Volunteer work on Mill Common	£705.00
Norfolk Accident Rescue	Donation (09/10)	£50.00
Victim Support	Donation (09/10)	£50.00
East Anglian Air Ambulance	Donation (09/10)	£50.00
<b>TOTAL</b>		<b>£2757.76</b>

b) Accounts for payment for councillor(s) with prejudicial interests

Payee	Detail	Amount
Mr S Atterwill	Delivery of Mardlers and Annual Parish Meeting Documentation	£20.00

c) Income – Received from the following:

Received From	Detail	Amount
Swanton Morley Village Hall	Loan Repayment	£106.74
Breckland District Council	50% of Precept	£18,530.15
Cemex	Payment re: Burgh Common	£4,360.00
Bartrams	Ash Interment Fee (Wharton)	£50.00
Anglia Memorials	Memorial Fee (Wharton)	£50.00
<b>TOTAL</b>		<b>£23,096.89</b>

d) To consider insurance contract renewal options and authorise expenditure

10. To Consider the Update of Standing Orders to Reflect new Models issued by NALC

**11. Planning**

a) To consider the following planning applications

- i) 3PL/2010/0311/F – Mr Aston & Ms Peel, 13 Lincoln Close – Erection of Side Extension and Conservatory
- ii) 3PL/2010/0224/F – Mr and Mrs R Drury, 20 Lincoln Close – Proposed Extension to Form a Hydrotherapy Swimming Pool and Enlarged Porch
- iii) 3PL/2010/0371/F – Mr Coppen & Ms Scales, Lincoln Barn, Greengate – Variation of Condition 5 on 3PL/1994/0736/F to use annexe as a holiday let.

b) To receive report of planning decisions by Breckland District Council

c) To receive report on LDF issues affecting Swanton Morley

d) To receive update of transfer of lands at Middleton Avenue

e) To receive report on registration of land at Town Street and agree any actions necessary

f) To receive report on withdrawal of claim for adverse possession at Burgh Common

12. **To Receive Update on Request from Mr A. Milne to enter into a permanent arrangement for Right of Way over the village green.**

13. **Grant Funding: To Receive Any Updates on Grant Projects**

14. **Allotments: To Receive a Report on Allotment Project and agree Further Actions Necessary**

**15. Street Lighting**

a) To receive fault reports / matters for attention

b) To agree tender document for new street lighting contract

**16. Highways**

a) To receive reports of highways faults / matters for attention

**17. Churchyard & Burial Ground**

a) To receive an update report from Mrs M. Thomas on progress of the Sub Committee

**18. Youth & Playground Equipment**

a) To receive an update report from Mr R. Atterwill on progress of the Sub Committee

b) To receive a report on anti-social behaviour reduction project

c) To receive update on youth provision project at the village hall

d) To receive update on landscaping of old village hall car park

**19. Commons, Open Spaces & Environmental**

a) To receive an update report from Mr G. Northall on the progress of the Working Group

b) To receive report on improvements to Burgh Common

**20. Correspondence**

**Meeting to Be Suspended for District and County Councillors Report**

**Further Time Allocated to the Public**

**21. Any item to be reported for the next agenda**

**22. To confirm the date & time of next full council meeting to be held on Monday 14<sup>th</sup> June 2010 7.30pm at the Village Hall.**